



Volunteer Job Description – Coach / Assistant Coach

Volunteer Role Description

Coaches create positive learning environments where youth build skills, teamwork, confidence, and love of the game. Please work with your team parent to determine how they may best assist the team. Reach out to MSU Extension with any questions on volunteers.

Key Responsibilities

- Plan and lead age-appropriate practices using safe, inclusive drills.
- Teach fundamentals (hitting, pitching, catching, fielding, rules) and sportsmanship.
- Manage game-day lineups, positions, and player safety (including equipment checks).
- Communicate expectations and schedules to families in a clear, timely manner.
- Model positive coaching behaviors aligned with 4-H youth development.
- Report incidents and coordinate with leadership on scheduling and equipment needs.

Desired Skills & Qualities

- Patience, positivity, and interest in youth development.
- Basic sport knowledge (resources and training by request for new coaches).
- Clear communication and ability to collaborate with assistants and team parents.
- Commitment to equitable playing opportunities and inclusive team culture.

Time Commitment

- April to June.
- Monthly coach meeting(s) (60–90 minutes).
- 2–3 contacts per week in season (practices/games) plus brief planning time.
- Optional clinics or sessions.

Support Provided

- Practice plans, drill libraries, and coach training by request.
- Safety guidelines, first-aid basics, and mentorship from the board and MSU Extension.