**Principal Investigator Status or Institutional Review Board Approval**

**MSUE Request**

This request is being made by (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for:

🞏 Principal Investigator (PI) Status 🞏 Institutional Review Board (IRB) Approval

**PI**

Name of Grant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source of Funding: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attach Contracts & Grants Transmittal Sheet. Information on this sheet provides a profile of the proposal; therefore, no signatures are required.

**IRB**

Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PI and/or IRB**

Deadline date for this proposal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Create document that includes the following:**

* Project abstract or brief description.
* An explanation of how this project supports the mission of MSU Extension
* Who will be responsible for project completion, should employee terminate employment prior to completion.

**Submit curriculum vitae for individual involved.**

\*\*If the individual seeking PI status is affiliated with one of the MSU Extension Institutes, the Institute Director is responsible for completing this form and providing the necessary documents.

This form should be completed and submitted, along with the documents noted above, to Dr. Ray Hammerschmidt, MSUE Interim Director at [hammersr@anr.msu.edu](mailto:hammersr@anr.msu.edu).

Following review, Dr. Hammerschmidt will forward to William (Bill) Humphrey, AgBioResearch at [humphre4@msu.edu](mailto:humphre4@msu.edu) Bill will review and, if approved, forward to the Office of Vice President for Research and Graduate Studies.

Requests are processed as quickly as possible. However, to ensure timely approval for this project, application should be made at least two weeks before the grant deadline.

Questions may be directed to Dr. Hammerschmidt ([hammersr@anr.msu.edu](mailto:hammersr@anr.msu.edu)) or Bill Humphrey ([humphre4@msu.edu](mailto:humphre4@msu.edu)).