

Minutes of the CANR College Curriculum Committee (CCC)

5 February, 2016

Members Present: Shari Dann, Chris DiFonzo, Francisco Garces-Vega, Brent Ross (Chair), Jim Schneider, Bob Schutzki. Kelly Millenbah (CANR Dean's Office)

Guests (Dept): Jim Lucas (Provost's Office); George Berghorn (CMP change); Tyler Becker & Linda Summers (new HNF course); Keith Latham (new ANS course).

Meeting began at 10:30

| Action | Agenda Item |
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| Approved | 2. Approval of agenda for 5 February, 2016 |
| Approved | 3. Approval of minutes from 22 January, 2016 |
| Information | 4. Associate Dean Comments (Dr. Jim Lucas) *The inclusion of learning outcomes and assessment is required for any updated to courses or program. *Course and program changes are being submitted that do not list the additional staff resources needed for implementation. Prior to having courses or programs added or changed, Departments need to communicate such expected personnel needs to Ag Hall. |
| Information | 5. UCC update *All Sub-B items for CANR were tabled until the next meeting * Momentum is increasing for adding half steps in the MSU grading system. A faculty survey on this issue is in development. |
| Information | 6. Old Business 6a. Feedback on Guide for Course Changes – Feb 12 due date to Lisa Duffey |
| | 7. New Business |
| Approved (pending submission to Dr. Millenbah for a once-over) | 7a. ANS 828 – New Course #1 shorten to something like “Fills a void in oral communication for graduate students in reproduction and developmental biology” #4 SIS title should be a shorter version of the course title, i.e. something like ‘Scientific Comm ReproBio’ #5 too long. Shorten to 1-2 short phrases at most. #7b remove the courses under 7b #9 correct date in the system #10 reframe as a student-centered objectives (these are in the syllabus on the first page) #11 list the topics covered (i.e. Remove ‘understands’ from list) #13 remove the line under required audience; make that the selective audience #14 remove ‘major’ #15 remove the technology statement #23 add the restriction ‘approval of department’ (or instructor?) #24 remove. (This is taken care of with the restriction in #23) #26 not needed #29 remove absence statement #30 correct the punctuation, spacing |

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| Approved | 7b. CMP 423 – Course Change *change prerequisites #16 Add learning outcomes |
| Approved | 7c. HNF 102 – New Course #1 Keep first sentence (could modify to “To fill a curricular void on dietary supplements”). Delete remainder of explanation. #4 Change SIS title to simply “Dietary supplements” #10 Reframe objectives as student centered objectives (i.e. Students will know what, by the end of the course?) |
| Approved | 7d. PKG 460 - Delete Course *content is now included in another course |

Meeting adjourned at 11:10

9 Items. 6 for voting, 6 approved (one of these pending a check from Millenbah)
Minutes submitted by C.D. DiFonzo, 5 Feb 2016